See Page 4 for changes due to online learning!

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>Sec. 01-03</th>
<th>Lecture</th>
<th>TF</th>
<th>9:50am - 11:10am</th>
<th>AB-1170 (CAC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 01</td>
<td>Recitation</td>
<td>W</td>
<td>8:10am - 9:30am</td>
<td>HH-B3 (CAC)</td>
<td></td>
</tr>
<tr>
<td>Section 02</td>
<td>Recitation</td>
<td>W</td>
<td>9:50am - 11:10am</td>
<td>CA-A3 (CAC)</td>
<td></td>
</tr>
<tr>
<td>Section 03</td>
<td>Recitation</td>
<td>W</td>
<td>11:30am - 12:50pm</td>
<td>HH-B2 (CAC)</td>
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<table>
<thead>
<tr>
<th>Sec. 06-08</th>
<th>Lecture</th>
<th>TF</th>
<th>11:30am - 12:50pm</th>
<th>AB-1170 (CAC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 07</td>
<td>Recitation</td>
<td>Th</td>
<td>1:10pm - 2:30pm</td>
<td>FH-B6 (CAC)</td>
</tr>
<tr>
<td>Section 08</td>
<td>Recitation</td>
<td>Th</td>
<td>2:50pm - 4:10pm</td>
<td>HH-B4 (CAC)</td>
</tr>
<tr>
<td>Section 09</td>
<td>Recitation</td>
<td>Th</td>
<td>4:30pm - 5:50pm</td>
<td>HH-A3 (CAC)</td>
</tr>
</tbody>
</table>

Lecturer
Name: Joseph Guadagni (Dr. G)
Email: joseph.guadagni@rutgers.edu
Office hours: Mondays, 1:00pm – 4:00pm, Hill-215 (BUS)
Text: phone number is on Canvas course site
Web Page: https://sites.math.rutgers.edu/~jg1314/

Yes, you may text me with questions. General rule is that if you text after midnight, you will likely not get a response until the next day. Same rules for email. Please identify yourself the first time you text me. Do not worry: I will not text you except in response to your questions.

Recitation Instructor
Sections: 01–03, 06–08
Name: Joseph Frankie
Email: joseph.frankie@rutgers.edu
Office hours: to be announced

Textbook
The textbook does not come with the license for MathXL, which you must purchase to complete online homework assignments.

Important Dates
Last day to drop with no W: January 28
Last day to add: January 29
RU Ready Test (Sections 01–03): January 29 (in recitation)
RU Ready Test (Sections 06–08): January 30 (in recitation)
Last day to change to Precalculus: February 7
In-class midterm #1: February 18
In-class midterm #2: March 13
Last day to drop with W: March 23
In-class midterm #3: April 21
Final exam: May 7, 4:00pm - 7:00pm

Before adding or dropping a course, always consult an academic adviser first.
Web Page  All general course materials (e.g., syllabus, worksheets, sample quizzes, sample exams, etc.) can be found on my personal teaching page:

[https://sites.math.rutgers.edu/~jg1314/math135.html](https://sites.math.rutgers.edu/~jg1314/math135.html)

Certain course materials (e.g., grades, quiz solutions for this semester, and announcements) can be found on the Canvas course page. General information about this course can also be found on the mathematics department course page:

[https://www.math.rutgers.edu/academics/undergraduate/courses](https://www.math.rutgers.edu/academics/undergraduate/courses)

Navigate to “01:640:135 - Calculus I”. You should read the entire contents of the pages: “Course Overview”, “Syllabus, Lecture Schedule, & Homework”, and “The RU Ready Test”. The official list of HW exercises and MathXL assignments should be the basis of your study guide for the final exam.

Grading  TOTAL: 100%

- RU Ready Test: 5%
- MathXL (online homework): 5%
- Quizzes: 10%
- Midterm Exams: (15% each) 45%
- Final Exam: 35%

**RU Ready Test (RURT)**

You will take the RURT in the second recitation. All students have to take the test and there are no retakes. This portion of the grade is given on an all-or-nothing basis. Students who pass the RURT earn the full 5% of the course grade; students who fail earn 0%.

**MathXL:**

Please see the document “Gaining Access to MathXL” for details on accessing MathXL. Late submissions will not be accepted.

**Quizzes:**

Quizzes will be given each week in recitation. Only your top 11 quiz grades will be counted (12 quizzes are scheduled), and some extra-credit opportunities may be added later. There will be no make-up quizzes except for religious observance. Make-up quizzes must be taken before the following recitation and you must notify me sufficiently in advance.

**Midterms:**

All exams are closed book: no formula sheets, notes, calculator, or any electronic device. There will be no make-up exams for any reason. If you must miss an exam for a truly compelling and documented reason, then your score on that exam will be calculated as an appropriate rescaled subscore of your final exam score.

**Final Exam:**

The final exam is cumulative. The date and time are determined by the university and cannot be changed. You cannot be excused from the final exam for any reason. There are only some very specific conditions which allow you to reschedule the final exam (e.g., you have finals in 3 consecutive exam periods).
**Final Grades**

Please see the document “Final Letter Grade Calculation” for details on how the final letter grade is calculated. In summary, your final letter grade will be determined by your course grade (out of 100%) and a set of letter grade cutoffs that is determined for all sections of the course after the final exam is graded and tallied. No instructor knows these cutoffs in advance.

*Do not ask me specific questions about these cutoffs, which includes what exam score you specifically need to achieve your desired grade. I do not know the answer to your question and I will simply refer you to the syllabus.*

**Integrity**

All students in the course are expected to be familiar with and abide by the academic integrity policy, which can be found at

[https://academicintegrity.rutgers.edu/academic-integrity-at-rutgers](https://academicintegrity.rutgers.edu/academic-integrity-at-rutgers)

Violations of the policy are taken very seriously.

**Testing Services**

Full disability policies and procedures are indicated at

[https://ods.rutgers.edu](https://ods.rutgers.edu)

Students with disabilities requesting accommodations must present a Letter of Accommodations to me as early in the term as possible. See

[https://ods.rutgers.edu/my-accommodations/letter-of-accommodations](https://ods.rutgers.edu/my-accommodations/letter-of-accommodations)

For students on the autism spectrum, Rutgers University has several services that offer support for social skills, academic skills, self-care, etc. through the College Support Program (CSP).

**Mental Health**

If you are looking for support, you can check the many resources at

[https://health.rutgers.edu](https://health.rutgers.edu)

You should particularly use these services if you are seeking counseling or if you are concerned about your drinking or substance abuse (or that of a friend). If you need emergency support, call 911 or the National Suicide Prevention Lifeline at 1-800-273-TALK. You can also feel free to come to me if you are having difficulty, and I can help you find the proper support.

**Note:** Anything you tell me will generally be kept in confidence. Please be aware though that all Rutgers employees (other than those designated as confidential resources such as advocates, counselors, clergy, or healthcare providers) are obligated to report information about discrimination and harassment to the university. This means that if you tell a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the university’s Title IX Coordinator. If you wish to speak to a confidential employee who does not have this reporting responsibility, you can find a list of resources here (see Appendix A):

[https://policies.rutgers.edu/sites/default/files/10.3.12-current.pdf](https://policies.rutgers.edu/sites/default/files/10.3.12-current.pdf)
COVID-19 Updates to Online Learning

All parts of the course will be accessible via a mobile device or computer.

To best support all students, including those who have lower access to technology or who are now displaced or in different time zones, I will be adopting an asynchronous learning model. This means that all parts of the course will be available offline at all times. This includes lectures, recitations, quizzes, exams, notes, everything.

I will also adopt some elements of a flipped classroom model, which means that students will be exposed to the course content on their own before attending any live lectures. Live lectures will no longer be traditional lectures in which I explain the current topic and then go over some examples. Instead the live lectures will have minimal traditional-style lecture and focus more on student-led problem-solving.

All previous course policies and practices continue to hold for online learning, except for the explicit changes below.

- **Lectures:**
  
  For each lecture, printed lecture notes and a set of several pre-recorded videos from various sources (e.g., Khan Academy, MathIsPower4U, etc.) will be available for viewing on Canvas. Before each lecture, students should watch and work through the accompanying set of videos. These videos will cover both basic introduction to the relevant fundamental concepts and some elementary and intermediate examples.

  Live lecture meetings will still be held at the regularly scheduled time (all times are in EDT, Eastern Daylight Time). You will be able to attend these meetings through Canvas using the Conferences tool on the sidebar. An automatic email notification will be sent when the conference is made, and you will be able to join at any time.

  Attendance at these live meetings is not required, and these live meetings will be recorded for later viewing (and eventually captioned). The live lecture will have minimal review of the fundamental concepts, with the main focus on student-led problem solving. You will be able to ask questions via a text-based public chat, or via voice chat using a microphone if you wish. Depending on the number of students attending the meeting, we may also break into smaller groups to discuss exercises, and you will be able to use your camera in these smaller groups.

  (Please note that neither a microphone nor a camera is required.)

- **Recitations:**

  Recitations will follow a model similar to the lectures. You will work on the official practice worksheets, which are now available on my personal web page with full solutions, but they will also be available soon directly via Canvas. The primary difference between the lecture and recitation will be that you will be able to work through practice exercises in smaller groups in the recitation.

- **Homework:**

  There is no change to the homework policies or practices. Homework will continue to be submitted online through MathXL. Some due dates may be modified to accommodate any changes in the lecture schedule.
• **Quizzes:**
  All quizzes will now be submitted online through MathXL. Quizzes will be available for a 24-hour period, starting at 9AM on the day of your recitation (Wednesdays for Sections 01–03 or Thursdays for Sections 06–08) and ending at 9AM on the following day. You will be able to start the quiz at any time during this 24-hour period, but once you start the quiz, you will have only 25 minutes to complete it. Each quiz will still be graded out of 10 points, and there will be one 2-point extra-credit question on a topic covered earlier in the course.

• **Midterm Exams:**
  The midterm exams will now be submitted online through Canvas. Exams will be available for a 24-hour period: all of March 29 for the second midterm, or all of April 26 for the third midterm. (Note that these dates are Sundays and these are EDT times, midnight to 11:59PM.) The exam assignment will be available on the “ALL Sections” site in Canvas for the entire day. You will then download and print a copy of the exam, write all of your work in the exam, and then scan and upload your work to Canvas.

  *Please note that neither a printer nor a scanner is required.*

  – Although it is preferred that you print out a copy of the exam to make grading easier, we recognize that many students do not have access to a printer. So you will be allowed to write out your work on your own paper, but you must label your work clearly so it can be graded.

  – If you do not have a scanner, you will be allowed to use any of several free scanning options on your phone or computer. All submissions must be in the form of a pdf. (Exact instructions on how to do this will be posted on Canvas later. You will be able to use Google Drive, Dropbox, or a free app such as CamScanner.)

• **Final Exam:**
  The final exam will be handled similarly. It will be an all-day assignment submitted via Canvas using scan-and-upload. Details about the format of the exam will come later. It is likely that there will be both a multiple-choice component that is submitted via MathXL and a show-all-work component submitted via Canvas.