Math - Documentation
Updating Individual Course Details
Adding Syllabi for Courses

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Course Schedule Page

Syllabi

To work with syllabi, all syllabi .pdf files can be loaded either the media manager, or via the file upload link in the editor.

1. File Naming Standard

If the file is named appropriately, it can them be displayed also within the course schedule, which could be useful to students. **Just by NAMING the file appropriately it will AUTOMATICALLY be displayed in the Course Schedule Module.**

semester-school-subject-course.extension
semester-school-subject-course-section.extension

where semester = MYYYY and "M" should be replaced with the semester month equivalents:

Spring: 1
Summer: 7
Fall: 9
Winter: 0

If the section is not supplied, the syllabus will be treated as a default syllabus for the course and be loaded for any sections which do not have one uploaded. The extension can be doc, docx, pdf, txt, etc. (.pdf is recommended)

Example for course: Spring, 2017, 01-640-026 (no section supplied)
12017-01-640-026.pdf

File needs to be put in the **syllabi Directory** (Can use media manager)

Scroll DOWN the page to find SYLLABI Folder.

Click on Syllabi Folder

Click Upload (this will upload into the Syllabi Folder)

Example of how it could work and display on the Course Schedule Screen:

Using file: 12017-01-640-026.pdf
(no section defined)

Course Schedule

Show All entries   Search:

	COURSE ▲	CR ⇕	COURSE TITLE ⇕	CROSS LISTING ⇕
+	01:640:001	1.5	Computational Skills	
+	01:640:011	2	Precalc Pt 1 Wkshop	
+	01:640:012	2	Precalc Pt 2 Wkshop	
+	01:640:025	3	Elementary Algebra	
-	01:640:026	3	Intermediate Algebra	

Prerequisites: 01:640:024 OR 01:640:025 OR 01:640:027

SECTION	PROFESSOR		SCHEDULE			SYLLABUS
02 (00240)	LINDBOE, T	Thu Tue	1:10PM-2:30PM 1:10PM-2:30PM	MU-301 (CAC) MU-301 (CAC)	Lec Lec	Syllabus
03 (02288)	PAPALI, G	Tue Thu	2:50PM-4:10PM 2:50PM-4:10PM	CA-A4 (CAC) CA-A4 (CAC)	Lec Lec	Syllabus
04 (02363)	LINDBOE, T	Mon Wed	1:10PM-2:30PM 1:10PM-2:30PM	HH-B5 (CAC) HH-B5 (CAC)	Lec Lec	Syllabus
05 (00238)	PATEL, SAIJU	Wed Mon	2:50PM-4:10PM 2:50PM-4:10PM	HH-B4 (CAC) HH-B4 (CAC)	Lec Lec	Syllabus
06 (03562)	EVANS, JUDITH	Thu Tue	2:50PM-4:10PM 2:50PM-4:10PM	FH-A2 (CAC) FH-A2 (CAC)	Lec Lec	Syllabus
08 (00239)	SCHWARTZ, S	Mon Thu	8:40AM-10:00AM 8:40AM-10:00AM	LSH-B110 (LIV) LSH-B110 (LIV)	Lec Lec	Syllabus
09 (03358)	PATEL, SAIJU	Mon Thu	10:20AM-11:40AM 10:20AM-11:40AM	BE-111 (LIV) BE-221 (LIV)	Lec Lec	Syllabus
10 (04695)	HIRSCH, LEWIS	Thu Mon	12:00PM-1:20PM 12:00PM-1:20PM	LSH-B105 (LIV) LSH-B105 (LIV)	Lec Lec	Syllabus
16 (07727)	MUKHERJEE, A	Wed Mon	5:35PM-6:55PM 5:35PM-6:55PM	HCK-127 (D/C) HCK-127 (D/C)	Lec Lec	Syllabus
18 (00241)	SAFRAN, STEVEN	Thu Mon	9:15AM-10:35AM 9:15AM-10:35AM	HCK-201 (D/C) HCK-201 (D/C)	Lec Lec	Syllabus
19 (02439)	SAFRAN, STEVEN	Mon Thu	10:55AM-12:15PM 10:55AM-12:15PM	WAL-203 (D/C) WAL-203 (D/C)	Lec Lec	Syllabus
22 (00242)	BENEDICT, K	Mon Wed	6:10PM-7:30PM 6:10PM-7:30PM	HH-A3 (CAC) HH-A3 (CAC)	Lec Lec	Syllabus
+	01:640:103	3	Topics Math Lib Arts			
+	01:640:104	2	Intro to Probability			

Using file: 12017-01-640-025-02.pdf (for section 2 only)

	COURSE	CR	COURSE TITLE	
+	01:640:012	2	Precalc Pt 2 Wkshop	
-	01:640:025	3	Elementary Algebra	

Prerequisites: 01:640:001

SECTION	PROFESSOR		SCHEDULE			SYLLABUS
02 (07691)	KINKHABWALA, R	Mon Thu	11:30AM-12:50PM 11:30AM-12:50PM	HH-A7 (CAC) HH-A7 (CAC)	Lec Lec	Syllabus
04 (02362)	COLLINS, E	Wed Mon	4:30PM-5:50PM 4:30PM-5:50PM	FH-B6 (CAC) FH-B6 (CAC)	Lec Lec	– –
05 (07692)	BURNS, SANDRA	Mon Wed	6:10PM-7:30PM 6:10PM-7:30PM	FH-A6 (CAC) FH-A6 (CAC)	Lec Lec	– –
06 (03257)	SCHWARTZ, S	Tue Thu	2:15PM-3:35PM 2:15PM-3:35PM	HCK-112 (D/C) HCK-112 (D/C)	Lec Lec	– –

Section 20 Note: Students Wanting This Section;must Register for 640: 001: 20;ind. #05673 & Will Automatically;be Registered for 640: 025: 20

| 20 (02669) | PAPALI, G | Tue
Thu | 1:10PM-2:30PM
1:10PM-2:30PM | CA-A3 (CAC)
CA-A3 (CAC) | Lec
Lec | – – |

Adjusting Links on Course Schedule Page

This link can be 'built' using a .csv file. This way the link will go directly to that course detail page.

This .csv file should only be modified when a BRAND NEW course is added to the system. This file can be modified, then re-uploaded to the media folder.

Fields used:

Each field should be separated by a ','

Comma's can not be used in the course names or other fields.

Course Code: *:01:640:001

Course Name: Computational Skills

URL: https://www.sas.rutgers.edu/cms/math/academics/undergraduate/course-pages/1113-01-640-001computational-skills

Upload .csv File

To upload a new .csv file the initial file must be 'deleted first', then uploaded.
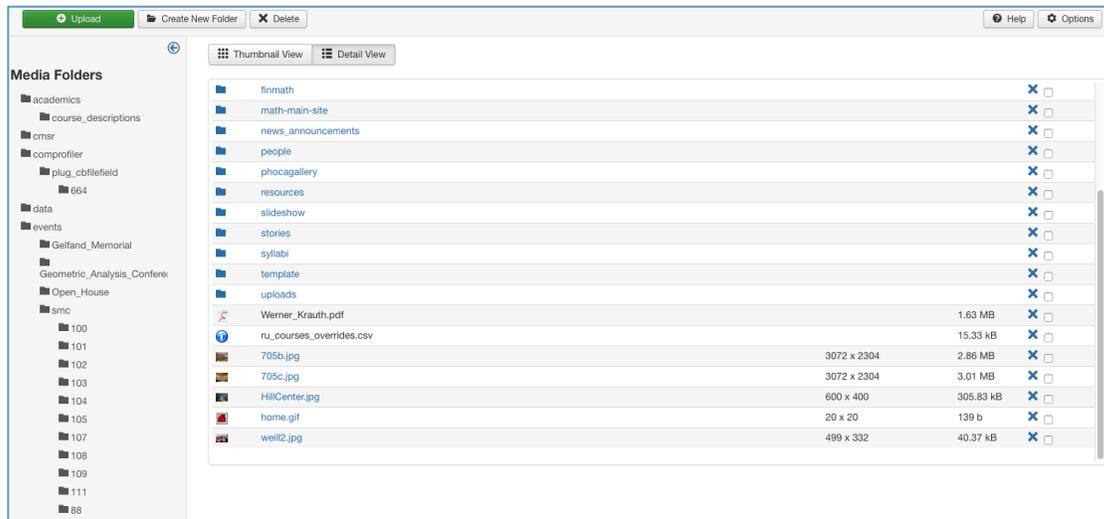
Work with Course Article

Sample Article on Front End

Course Pages

01:640:026 - Intermediate Algebra

- Syllabus: Fall 2016
- Math 026 Final Exam Review Exercises: Spring 2016*

*This document requires Acrobat 5.0 or above in order to view it.

Current Semester

Elementary Algebra (01: 640: 025, Spring 2017)

Elementary Algebra (section 02)

Index Number: 07691
Credits: 3
Professor: KINKHABWALA, R
Schedule:
- [L] Mon 11:30AM-12:50PM HH-A7 (CAC)
- [L] Thu 11:30AM-12:50PM HH-A7 (CAC)

Elementary Algebra (section 04)

Index Number: 02362
Credits: 3
Professor: COLLINS, E
Schedule:
- [L] Mon 4:30PM-5:50PM FH-B6 (CAC)
- [L] Wed 4:30PM-5:50PM FH-B6 (CAC)

Elementary Algebra (section 05)

Index Number: 07692
Credits: 3
Professor: BURNS, SANDRA
Schedule:
- [L] Wed 6:10PM-7:30PM FH-A6 (CAC)
- [L] Mon 6:10PM-7:30PM FH-A6 (CAC)

Course Title

Link to Syllabi

Link to Course Materials / Test Review Pages

Pulled from our Course Plugin to show details on when course is taught for CURRENT semester

Edit Article
(or copy an article that already exists)

640:026

Search Tools ▾   Clear

↕	☐	Status	Title	Edit
⁞	☐	✔ ☆ ▾	01:640:026 - Intermediate Algebra (Alias: 01-640-026-inte	
			Category: Course Descriptions	
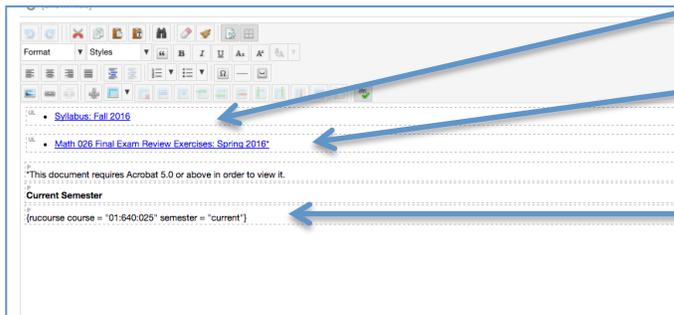
Syllabi Link

Link to more Course Details / Exam info

Course Plugin that pulls the current course schedule.

Upload Syllabi in Article
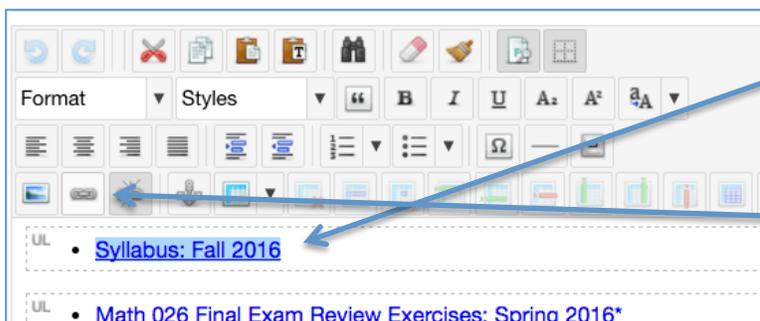
Type the Text for the Name of the file

Highlight the Text

Click on the 'link'
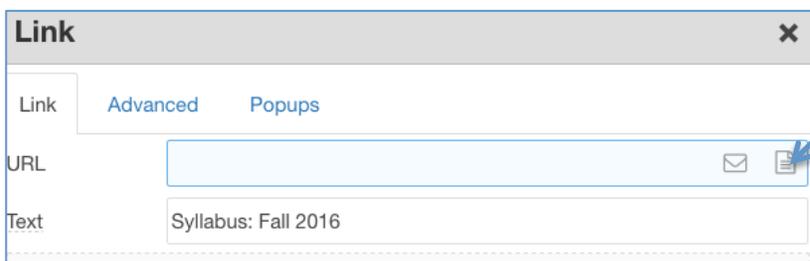
Click on the 'Paper Icon'.

This will take you to where you can find a FILE to link to (or upload)
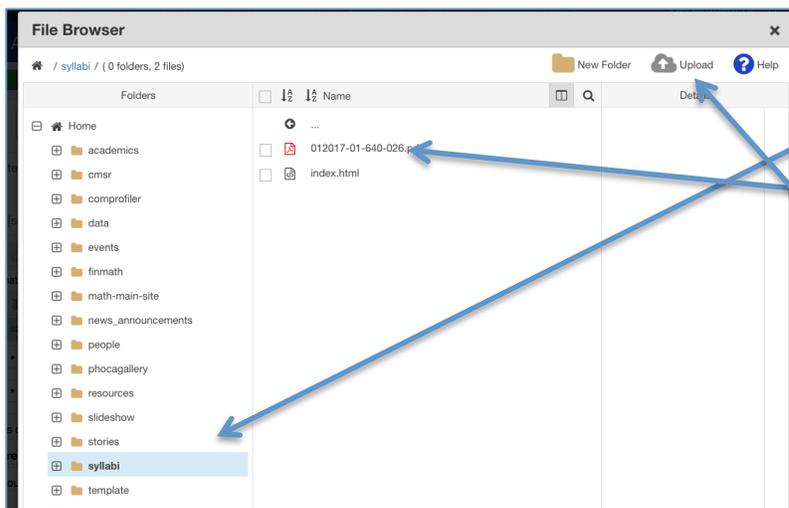
Click the Syllabi Folder

Select the file (if it was already upload)

Click Upload to upload a new file

Change the Article Create Date

If the article was created as a COPY, then the create date should be altered to reflect the current date.

Click on the PUBLISHING Tab

Click on Created Date

Click on 'Today'

Click on the actual date (Calendar will close)

Add Course Schedule Details

Course Schedule Details

{rucourse course = "01:640:025" semester = "current"}

Required, type these words as above

Course # in "

Semester → required
Current → will always display schedule for the 'current semester'

Display of Course Schedule on Course Detail Page:

Course Pages

01:640:026 - Intermediate Algebra

- Syllabus: Fall 2016
- Math 026 Final Exam Review Exercises: Spring 2016*

*This document requires Acrobat 5.0 or above in order to view it.

Current Semester

Elementary Algebra (01: 640: 025, Spring 2017)

Elementary Algebra (section 02)
Index Number: 07691
Credits: 3
Professor: KINKHABWALA, R
Schedule:
- [L] Mon 11:30AM-12:50PM HH-A7 (CAC)
- [L] Thu 11:30AM-12:50PM HH-A7 (CAC)

Elementary Algebra (section 04)
Index Number: 02352
Credits: 3
Professor: COLLINS, E
Schedule:
- [L] Mon 4:30PM-5:50PM FH-B6 (CAC)
- [L] Wed 4:30PM-5:50PM FH-B6 (CAC)

Elementary Algebra (section 05)
Index Number: 07692
Credits: 3
Professor: BURNS, SANDRA
Schedule:
- [L] Wed 6:10PM-7:30PM FH-A6 (CAC)
- [L] Mon 6:10PM-7:30PM FH-A6 (CAC)